

Club Officers

Officers represent the membership and work with the board to run the club. Officers may:

- Represent specific groups, genres or game systems within the club
- Have responsibility for certain aspects of club activity

The board shall maintain the list of officers and these responsibilities on the club website.

Appointment

Members with over 6 months membership, may volunteer to the board to become a club officer. Officers are appointed by agreement of the board. The board shall consider the suitability of the candidate based on club attendance, behaviour and knowledge. The board reserves the right to add, remove or change club officer roles and appointees from time to time.

Responsibilities

- Provide guidance and advice to the board.
- Welcome and brief new members
- Maintain club calendar and news channels with relevant communications.
- Support the board in promoting the club externally
- Act as a first point of contact for complaints and safeguarding issues arising at club events, escalating to the DSO where necessary

Officers for game systems and game genres

- Represent a subset of the club membership. Aid the board in two-way communication with the club membership. Assist in managing club assets.
- Support the board in organising, restoring and removing terrain and other assets.
- Be allocated a portion of club funds as set out in the club budget.
- Decide how to invest club funds to support and promote the genre or game they represent in agreement with the board.
- Manage the purchase of club trophies and prizes.
- Where appropriate, organise and run internal club leagues and tournaments.
- Where appropriate, support club events such as Gauntlet and other tournaments.

Officers for specific club activities

- As these roles will vary significantly, responsibilities will be agreed with officers on appointment and publicised on the club website.

Optional

- Officers may be added to the club accounting system to aid in collecting weekly fees, selling Gauntlet tickets, raffle tickets and other fund raising activities.

Amendment

Changes to these responsibilities may be made by the board and then agreed and approved by the collective officers.